

Biological Sciences Division Dean's Council Funding Application

This form should be completed and returned to Maureen Okonski in BSLC 104A. If departmental funding is requested, the signature of the Dean's Council representative from that department must be present at the bottom of this form. If divisional funding is requested, the signature of the Dean's Council chair is required. Please get the approval of the Dean's Council representative before you spend any money. **Itemized receipts must be included to receive payment.** Tape them to a separate piece of paper along with this form. **No Staples Please.**

1. Contact person

Name: _____ UCID: _____

Address: _____

City/State/Zip: _____

Phone Number: (home) _____

2. The activity will be funded by:

_____ The Division – at least five departments or committees must be involved. Circle the departments/committees below.

_____ A department or committee (more than one is acceptable). Circle the department/committee that is involved.

BCMB CABI CPNS CPHY DVBI ECEV EVBI GENE HGEN HSTD

IMMU ISTD MICR MGCB MOMN MPHY NURB OGBA PATH

3. Total amount requested: _____ Date of activity: _____

4. Please provide a brief description of the activity. Include the type of event (ex. party, journal club, weekly seminar/"happy hour", etc); the number of students involved, type of publicity, whether it is a weekly, monthly, or one time activity; and any other information that may be relevant

5. Itemized budget: List the expenditures below. Please attach the receipts to this form.

Date: _____ Signature: _____

Department/committee Representative Signature: _____